



# TRINITY CATHOLIC HIGH SCHOOL (Science and Sports College)

Headmaster: Dr P C Doherty OBE, BA (Hons), DPhil (Oxon), FRSA  
Website: <http://fc.tchs.uk.net>

Ref: Ext

5 July 2018

Dear Prospective Sixth Former

This letter outlines the arrangements for Sixth Form Enrolment. Please read it closely and please keep it safely.

1. You will find an Enrolment Form enclosed with this letter. Once you have received your GCSE results, you should complete this Enrolment Form and bring it to Trinity Sixth Form Reception, along with your results slip (this will be photocopied and returned to you) between 1.00pm and 3.00pm on Thursday 23 August. If you meet the entry criteria for the subjects you have chosen we will enrol you 'automatically'. If you do not meet the entry criteria for one (or more) of the subjects you have chosen, please still bring your results in to us and we will try our best to help. Please bear in mind that we will not be in a position to let you have a decision on this straight away. However, we will let you know as soon as we possibly can.
2. Making a change to your options: requests to change subjects will always be treated sympathetically, although – for obvious reasons – we cannot promise to respond positively in all cases. If you want to request a subject change you will need to collect, complete and return a Change of Options form. Change of Options forms will be processed once the rest of enrolment is over – you will not be able to receive an answer straight away.

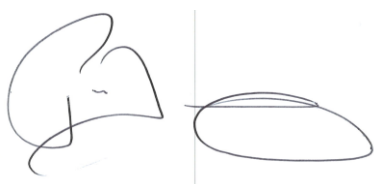


3. If you know that you are going to be on holiday at results/enrolment time (or if you go on holiday at the last minute) please make sure that you let us know.
4. The bottom line: if you meet the criteria for the subjects you have chosen you will be enrolled automatically. If you don't meet the criteria, your place will not be confirmed and you will be invited to speak with Mrs Leslie, Head of Year 12, regarding your options. These appointments will take place when school resumes in September. A letter with further information will be sent under separate cover.
5. There are a number of forms and information regarding our dress code, enclosed. Could you please complete the forms and return to the Year 12 office by Friday 13 July at the very latest.

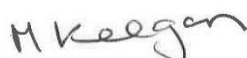
We hope this is all clear. However, please let us know if you have any questions - we are very keen to help you in any way we can.

With every good wish.

Yours faithfully



Dr P C Doherty OBE  
Headmaster



Miss M Keegan  
Director of Sixth Form



Mrs C Leslie  
Head of Year 12